

## Ene.field Project

### Steering Committee webmeeting minutes

Date: 27 November 2012

Participants:

- BAXI INNOTECH: Michael Braun (MB)
- COGEN Europe: Fiona Riddoch (FR), Maria Gomez-Reino (MGR)
- Datherm Power: Per Balsev (PB)
- DBI: Bert Otto (BO)
- Element Energy: Kate Harland (KH), Lisa Ruf (LR), Ian Walker (IW)

#### WELCOME AND INTRODUCTION

All the actions from the previous Steering Committee WebEx have been completed or are on in their way to be completed. Immediate deliverables are in WP4 and the WP1 first version of the trial tracker is available.

#### REPORT BY Work Package

- **WP1 – TRIAL DEPLOYMENT - Element energy** (presentation attached)

Element energy made a presentation on the WP1 status.

A summary of the information that can be shared among the partners was shown. There were graphics with information on the number of units, installations planned, etc.

There is the possibility of sharing some of these illustrations in the website; but this needs to be discussed with the manufacturers in advance.

There will be a webmeeting with the trial managers on the 6 of December with an extensive agenda regarding trials and data monitoring. The draft agenda was presented..

The timing of the webmeeting will be sent to the steering committee, so they will be able to join if they are interested.

In this meeting Element Energy will also raise the topic of how to incorporate more end-users into the project. This requires a screening process to which the manufacturers should input.. After that meeting the screening process will be further discussed bilaterally between COGEN and Element Energy

#### ACTIONS:

- Check with the manufacturers the possibility of sharing some illustrations of the field trials in the website. (KH, 6 December)
- Send timing of the webmeeting with the manufacturers to the SC (KH, as soon as it is known)
- Discuss how to deal with the Interest of end-users in joining the field trials (COGEN and Element Energy, week of the 10<sup>th</sup> December)
- **WP2 – DATA MONITORING –DBI** (presentation attached)

Work is ongoing and following the schedule.

The inputs to the installation questionnaire have been forwarded to Element Energy.

Data handling agreement: some further work is still needed, it will be presented in january 2013.

The clean room process has been discussed and further development is needed.

#### ACTIONS:

- DBI will keep COGEN Europe informed about any possible delay and steps they are taking. (BO)

- DBI and BAXI will have a bilateral meeting to discuss about the Callux experience of BAXI. (BO & MB)
- **WP3 – ANALYSIS –DTU – no presentation**
- **WP4 – DISSEMINATION – COGEN**

There are two due deliverables for month 3:

- ✓ Deliverable 4.2.1 Project website:

A draft of the project website is already up and running ([www.enefield.eu](http://www.enefield.eu))

Feedback from the steering committee on this is expected. Some further content to include, improvements in the content available for the moment, pictures to add, etc

The manufacturers have been asked to send pictures for the website.

The website is expected to be launched by the third week of December. It will be launched together with a basic press release with all logos and names of the partners of the project. The press release will be circulated by next week among the partners.

- ✓ Deliverable 4.2.2 - General info pack:
  - Power Point Standard presentation
  - Word template for documents and press releases
  - Leaflet

They are all ready and have been already circulated among the WP4 members, and will be circulated to the steering committee by the end of the week.

in conclusion, WP4 is on track.

Element energy commented that before the launch of the website, the issue of how to deal with the end-users wanting to join the project has to be solved. For element energy the timing of the launch is ok to solve this issue.

There is the possibility of including the installation of the first unit in the press release, but this needs to be further discussed with BAXI.

#### ACTIONS:

- Steering committee to give feedback on the website content (all SC, 4 December)
- Steering committee to send pictures, if possible, for the website (all SC, 30 November)
- Element energy to send information about the Field trails to include in the website (KH, 30 November)
- A draft of the press release will be circulated by COGEN Europe by the end of next week (FR,MGR, 7 December)
- Circulate among the SC the General Info pack (COGEN, 30 November)
- Check if it is possible to include in the press release the installation of the first unit (KH to check with Baxi)
  
- **WP5 – COMMERCIALISATION – IMPERIAL** – there was no presentation

#### **ANY OTHER BUSINESS**

- **DBI** had some other business to discuss with the SC:
  - Fuel and electricity prices on regular basis (6 month) for installation sites from utilities? → **utilities of enefield, utilities as subpartner (e.g. german „Stadtwerke“)**

There are not utilities in the call, so no answer from them.

Manufacturers; the opinion is that local prices are hard to get. Maybe if this is added in a contract between the manufacturers and the utilities it might be possible. Is complicated but it will be useful. BO will further define what prices they are asking for.

- Tracking system units: specific adress logged? GPS coordinates? Statistical classification of location, height above sea level → ELEMENT

- How many units measured in detail? Suggestion that ELEMENT will direct this issue among all units. → ELEMENT

These issues will be solved in a bilateral meeting between element energy and DBI.

- Meeting GWI, BAXI, DBI on first installations
- **Consortium agreement**

Imperial College sent a suggestion for an alternative method for signature of the consortium agreement, which will make the process much quicker.

This alternative procedure will work as follows: each partner will send COGEN Europe its signature pages and then, the complete set will be circulated to all partners (as pdf).

It was agreed to change the signature process.

- **Ceres:** no update
- **British Gas**

They will remain in the project as partners

- There will be a **change of personnel in EE**

Ian Walker and Lisa Ruf will be the main points of contact in 2013.

#### ACTIONS:

- Further definition of the Fuel and electricity prices needed. (BO)
- Check with manufacturers and utilities the issue of the Fuel and electricity prices (BO)
- DBI and Element energy to meet bilaterally.
- Meeting GWI, BAXI, DBI on first installations
- Update on the state of the RCS WG (COGEN, 18 December)
- Bilateral meeting of COGEN and element energy to check handover is ok. (COGEN, EE, before the end of the year)



**NEXT SC WebEx:**

- Tuesday 18 December at 10.00 CET. Please confirm your attendance to COGEN.

In order to choose the most convenient dates for the 2013 Steering Committee meetings, a doodle was created. Please follow the link to the doodle and choose the day of the week (Monday until Friday) and the time that suits you better (disregard the date):

<http://www.doodle.com/5kvxzq9nb33g8vwz>

Reply to the doodle before the 18 of December, so we can fix the 2013 dates there.