

## Ene.field Project

### Steering Committee webmeeting minutes

Date: 18 December 2012

Participants:

- BAXI INNOTECH: Michael Braun (MB)
- COGEN Europe: Maria Gomez-Reino (MGR), Stefan Craenen (SC)
- Datherm Power: Per Balsev (PB)
- DBI: Bert Otto (BO)
- DTU: Eva Ravn Nielsen (ERN)
- Element Energy: Lisa Ruf (LR), Ian Walker (IW)

#### REPORT BY Work Package

- **WP1 – TRIAL DEPLOYMENT - Element energy**

At the moment trial managers are mainly focused on discussion with utilities and acquisition of partners

The first installation will be installed in field early next year (date TBC)

Trial trackers – outset plan version finalised in December and will start monitoring progress in the next year – public output will be uploaded on the intranet on monthly basis/quarterly basis with information that the trial managers have agreed to made public (Final design TBC). Element is currently producing the Deliverable D1.4 and will submit it to COGEN shortly.

Main concern of trial managers is related to installer questionnaire and monitoring requirements as first unit will be deployed soon and protocol should be established beforehand (WP1 call is organised with Bert Otto)

Specific requests from trial managers:

- Contact list for project (with contact details, job titles and roles within ene.field)
- Press event either in February (Berlin) or in April (Hannover)

ACTIONS:

- Element to send to Cogen the Deliverable 1.4 (LR, before the end of December)
- Cogen to send to Element again the contact list of the project (MGR, 21 December)
  
- **WP2 – DATA MONITORING –DBI – no presentation**

Bert Otto was not in the call yet at the time of the WP2 update. MB from Baxi, made the remark that in the scope of WP2 he was going to have a meeting at the beginning of January with DBI and GWI.

- **WP3 – ANALYSIS –DTU –**

DTU discussed with EIFER and other two companies about the LCA; early next year there will be more information on how it will be and how we will proceed.

DTU expressed the need to coordinate with WP1 because they need some data from the trials for the survey.

DTU would like to contact somebody from Callux to discuss the data collection. DTU will send Baxi more detailed information about what exactly they need from the Callux contact and then, Baxi will send them the contact of the right person.

Regarding the Utility working Group, DTU will give an update on it in the next Steering Committee meeting.

## ACTIONS

- DTU will send Baxi more detailed information about what exactly they need from the Callux contact and then, Baxi will send them the contact of the right person. (ERN&MB)
- Regarding the Utility working Group, DTU will give an update in the next Steering Committee meeting. (ERN, 30 January)

- **WP4 – DISSEMINATION – COGEN**

An update on the Deliverable 4.2.1 Project website and Deliverable 4.2.2 - General info pack was given. The Project website will be finally launched after the Christmas break together with the press release. The general information pack will be finalized soon and will be sent around to all the partners.

The Steering Committee commented on the presentation, and a more detailed introduction page will be developed by Cogen. Baxi suggested checking the Callux project presentation to get ideas from it.

## ACTIONS:

- Cogen to check the Callux presentation and develop a more detailed introduction page for the presentation (MGR, 21 December)
  - Steering committee to send pictures, if possible, for the website (all SC)
  - Cogen to send to all the partners the finalized information pack (MGR, 21 Dec.)
  - Launch of the website together with the press release (Cogen, beginning January)
- **WP5 – COMMERCIALISATION – IMPERIAL** – there was no presentation

Element energy commented that it would be a good idea to have a short meeting with the manufacturers to discuss the EU supply chain of WP5 during the Berlin meeting.

ACTIONS:

Element to include the discussion about the EU supply chain into the Berlin meeting (LR)

**ANY OTHER BUSINESS**

- **Hanover Fair:**

The idea of doing the Launch event during this fair was discussed. This launch event is supposed to be a press event to gather interest in the project, to make it more visible.

It will be a good idea because it is an international fair with many interesting companies attending, and also the Callux partners might be there. Some partners suggested the option of doing this launch event twice, first at the Berlin meeting and then again at the Hanover fair.

- **Next Project Meeting (Berlin 20/21 Feb)**

DTU is happy to see some time for the utilities WG in the agenda.

DTU and DBI propose the possibility of having a joint session about data monitoring and field support.

All the steering committee will send Cogen and Element their suggestions of topics to include in the agenda for the meeting, and then Cogen and Element will try to fit them into the meeting.

Everybody agrees with the idea of bringing somebody from Callux to explain their project during the Berlin meeting.

Baxi will send Cogen the contact details of the Callux person in Berlin to discuss with them the possibility of their presentation.

DBI raised the point of having some external people presenting during the meeting. They would like to have the presentation of the software company (30 minutes approx) during this meeting or in the subsequent one (London). DTP made the suggestion of having also a presentation of the Danish micro CHP programme.

Cogen and Element will explore the possibility of including external presentations in the meeting of February or in the following one.



The organization of the meeting will be discussed by Cogen and Baxi bilaterally.

ACTIONS:

- Cogen and Element will discuss the possibility of doing the launch event at both occasions (Berlin & Hanover), and will also try to fit it into the agenda.
- Baxi will send Cogen the contact details of the Callux person in Berlin. (MB, 21 December)
- Cogen and Element will explore the possibility of including external presentations in the meeting of February or in the following one.
- Cogen and Baxi to discuss the organization of the Berlin meeting (MB&FR)

**NEXT SC WebEx:**

According to the Doodle, the SC meetings in 2013 will be all last Wednesdays of each month at 10.00 (CET)

30 January; 27 February; 27 March; 24 April; 29 May and so on